

EASTERN IOWA COMMUNITY COLLEGES

AND

ST. AMBROSE UNIVERSITY

JOINT ENROLLMENT AGREEMENT

Eastern Iowa Community Colleges (EICC) Clinton, Muscatine, and Scott, Davenport, IA 52801, and St. Ambrose University (SAU) believe that cooperative programs benefit the community, employers, and students in their regions. EICC and SAU have entered into an agreement whereby students at all EICC campuses may simultaneously enroll in pre-approved courses offered by SAU and receive earned credits. The intention of this agreement is to facilitate efficient degree completion of EICC students who plan to transfer to SAU. A description of the procedures, limits on the number of eligible credits a student may take under this agreement, and the available support provided to students who participate in joint enrollment are described below.

The following conditions will apply:

1. Courses eligible for joint enrollment will be determined by the faculty and administrations of both SAU and the EICC. Only courses not available at EICC and required to make progress toward degree completion will be considered for joint enrollment approval.
2. Students eligible for joint enrollment must meet the following criteria established by SAU:
 - a) Be a currently enrolled student within the community college and have received admission to SAU. Students may be admitted through the dual admission agreement available between EICC and SAU or may apply to St. Ambrose in advance of matriculating under this joint agreement. No application fee is charged.
 - b) Be recommended for joint enrollment by a community college academic advisor for course(s) that cannot be obtained at the community college. A joint enrollment form will be completed and sent to SAU's Academic Advising Office for approval and routed to St. Ambrose's Registrar's office for registration.
3. Using the community college's tuition and fee structure in effect at the time of a student's enrollment, SAU will invoice the community college for reimbursement of tuition per credit hour of enrollment each semester. SAU and EICC will determine appropriate procedures to account for cases of non-payment and withdrawal. Course specific fees for SAU courses are applicable when a student enrolls and will be included in the invoice. Purchase or rental of books and other materials required for the SAU courses will be the responsibility of the student.
4. A student who is already enrolled at EICC may enroll at SAU in a maximum of six (6) college credit hours per semester in Fall, Spring or Summer terms at SAU. Jointly enrolled students will continue to take a minimum of 12 credit hours per semester with EICC. Enrollment in less requires EICC approval. Enrollment in more than six (6) credit hours per semester at SAU will require approval of both institutions. This agreement does not apply to students who are enrolled at SAU and wish to take one or more classes at EICC.

5. All credits earned will apply to the appropriate degree at EICC and SAU. Credits taken at SAU under the joint enrollment do not count toward the maximum number of allowable transfer credits from the community college.
6. Grades, grade point average, and credit earned will be transcribed by SAU. At the end of a semester, a copy of the student's transcript will be sent to the student's community college.
7. All elements of the Student Handbook then in-use at SAU and EICC will apply to joint enrollment students.
8. Joint enrollment students are not eligible to receive any forms of state or federal financial aid (e.g., Pell Grant, Student Loans) other than those received through the community college's Financial Aid program.
9. Program Structure and Administration
 - 1) Only classes approved for joint enrollment credit by the appropriate academic departments at both institutions are eligible to be taken.
 - 2) Students must adhere to University- specified dates for registration and withdrawal.
 - 3) Students enrolled through joint enrollment will be issued a SAU ID card and will have access to academic support services for classes taken at SAU and student services. Students participating in joint enrollment courses are eligible to participate in approved co-curricular activities at SAU.

Marketing and Communication

For the purposes of this agreement, SAU grants to EICC, and EICC grants to SAU, permission to use, display, reproduce and publish, without compensation each other's trademarks as an institutional partner on websites, cobranded web portals, and in print marketing publications.

The parties will provide an electronic version of the Trademarks for the use permitted by this agreement. Each party represents and warrants that it possesses all rights necessary for the granting of the permissions set forth in this Agreement.

Each Institution reserves the right to review in advance any information including but not limited to, websites, cobranded web portals, and in print marketing publications.

Accreditation

Eastern Iowa Community Colleges and St Ambrose University will ensure that they maintain accreditation with the Higher Learning Commission regional accrediting body and ensure that all operations will be in keeping with accreditation requirements of the two institutions.

Duration and Termination of Agreement

Eastern Iowa Community Colleges and St. Ambrose University agree that this Agreement shall be in force the date of the signing of the Agreement and shall remain in force until modified or terminated in writing, following reasonable and mutual discussion by representatives of the two institutions.

Eastern Iowa Community Colleges and St Ambrose University reserve the right to revise or eliminate programs and courses. Such changes will be communicated to the appropriate parties. This articulation agreement will be reviewed annually to assure currency with each party's degree requirements and may be modified by attachment.

Notification of Equal Educational Opportunities

It is the policy of Eastern Iowa Community Colleges not to discriminate on the basis of race, color, national origin, sex, disability, age (employment), sexual orientation, gender identity, creed, religion, and actual or potential parental, family or marital status in its programs, activities, or employment practices as required by the Iowa Code §§ 216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.) Title IX (Educational Amendments, 20 U.S.C. §§ 1681 - 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

For EICC, if you have questions or complaints related to compliance with the policy, please contact Debora J. Sullivan, Equity Coordinator, 306 W. River Drive, Davenport, Iowa 52801, 563/336-3487, djsullivan@eicc.edu or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 West Madison, Suite 1475, Chicago, IL 60661, phone number 312/730-1560, fax 312/730-1576.

It is the policy of St. Ambrose University to provide equal opportunity in all terms and conditions of employment and education for all faculty, staff and students. The intent of this policy is to prohibit discrimination (including sexual harassment) and to promote the full realization of equal employment opportunity in all faculty, staff and student aspects of the University. The University will provide equal opportunities for all qualified individuals and will promote the full realization of equal opportunity through positive programs. This policy of equal employment opportunity applies to all individuals in every aspect of education, employment policy and practice. The University is an Equal Opportunity Employer and provides that employment, salaries and access to education are determined and maintained on a basis that does not discriminate against any employee or applicant for employment on the basis of age, color, physical or mental disability, national origin, race, religion, creed, sex, military or veteran status, sexual orientation, gender identity, pregnancy, or any other protected category under applicable local, state or federal law. The University reserves the right to impose qualifications based on religion if a bona fide occupational qualification is reasonably necessary for the operation of the University.