



St AMBROSE UNIVERSITY

2023 Annual Security Report and Fire Safety Report

Center for Communication and Social Development (CCSD)

1310 West Pleasant Street, Davenport, Iowa

St. Ambrose University complies with the Jeanne Clery Disclosure of Campus Security Policies and Campus Crime Statistics Act, 20 U.S.C. § 1092(f), and the Higher Education Opportunity Act, 20 U.S.C. § 1092(i), pertaining to campus fire safety information and statistics. The University acknowledges that each campus location is legally defined as a separate campus, however the faculty, staff, and students use these facilities as non-geographically contiguous buildings. Any differences in policy or programming specific to only one campus location is clearly denoted in each report.

The following information is contained in this report and available at <http://www.sau.edu/student-life/residence-life/security/reports>:

Table of Contents

- 1. Campus law enforcement authority and relationships with local law enforcement agencies**
- 2. Campus Security and Facility Access**
- 3. Reporting Crimes and Emergencies**
- 4. Monitoring & Recording of Off Campus Student Organizations**
- 5. Reporting Missing Students**
- 6. Crime Log**
- 7. Timely Notice**
- 8. Emergency Response/Notification**
- 9. Crime Prevention and Security Programs**
- 10. Alcohol Policy**
- 11. Drug Policy**
- 12. Drug/Alcohol Programs**
- 13. Tobacco-Free Environment**
- 14. Weapons Policy**
- 15. Sex Offender Registry**
- 16. Sexual Violence Policy and Procedures**
- 17. Sexual Violence Resources and Educational Programs**
- 18. Notice of Non-Discrimination**
- 19. Notice of Annual Security Report**
- 20. Annual Fire Safety Report and Statistics**

- 1. Campus law enforcement authority and relationships with local law enforcement agencies**

The Security Department personnel are available to assist anyone on campus 24 hours a day, 7 days a week. St. Ambrose University Security Department is a non-sworn department consisting of two St. Ambrose professionals (Associate Director and the Director), a number of officers contracted from Per Mar Security Services, and approximately thirty-five student employees. The non-sworn officers patrol campus and respond to emergencies and requests for assistance on all campuses. The Security Department has a long standing relationship with the Davenport Police Department to respond to and investigate crimes that occur on University property. Additionally, as needed, 7-10 off duty state certified officers from the Davenport Police Department and Scott County Sheriff's Department patrol the vicinity of the main campus and respond to reports on all University campuses. The use of off-duty sworn officers reduces the response time should an arrest be necessary and simplifies the process of reporting crimes in the campus community.

2. Campus Security and Facility Access

Controlling access to campus facilities is a priority in providing safety and security in the campus community. It is the responsibility of every member to make certain that doors are not propped open and that visitors, guests, and residents use only proper entrances and exits. Residence Halls Bechtel, Cosgrove, Davis, Franklin, Hagen, Rohlman, McCarthy, North and Tiedemann Halls have controlled access 24 hours per day 7 days per week. A valid residential key card is required to gain entrance to residential portions of these buildings. After 7pm SAU students and visitors must follow the procedures outlined in the visitation policy. Both hosts and guests are held responsible for violations of the visitation policy. Residents of the townhouses and individual campus houses are not subject to the visitation policy. All residential facilities are regularly patrolled by Security and Residence Life personnel. Academic buildings on all campuses are generally secured by the Security Department at 10pm and reopened at 7am. Routine patrols are made of campus grounds by security staff. Students and employees are encouraged to report safety concerns, such as inadequate lighting and door/lock problems, to the Security Department.

3. Reporting Crimes and Emergencies

Suspicious or criminal activity and safety concerns should be reported to the Security Department (563-333-6104), through the LiveSafe Application, 911 from campus phones, Dean of Students, or Residence Life (563-333-6258) as soon as possible. For emergencies, Blue Cap phones are located throughout campus providing direct communication to the operations center in the Rogalski Center 24 hours a day.

A strobe light on the top of the phone will activate, directing attention to the caller. The LiveSafe application also gives direct access to Security or 911 24 hours a day. In the event of a criminal incident, reporting parties are encouraged to report details to the Davenport Police Department, campus Security will assist in this process. All University faculty and staff act as a Campus Security Authority and receive training on the requirements and how to report crimes to the appropriate agency.

4. Monitoring & Recording of Off Campus Student Organizations

The University does not maintain any recognized organizations with off campus dwellings or meetings spaces. The Davenport Police Department generally notifies the University when students are involved in off-campus incidents and when these incidents impact the University community or immediate neighborhood.

5. Reporting Missing Students

Students are encouraged to report any student who has been missing for at least 24 hours to Campus Security, Dean of Students, Resident Assistants, Area Coordinators, or Hall Directors. All reports of missing students should be immediately forwarded to the Security Department. All residential students are given the opportunity to provide a confidential contact person in the event they are missing. This information will only be available to authorized campus officials and law enforcement officers investigating the missing persons report. Upon receiving a report of a missing student every effort will

be made to contact the RA, roommates, suitemates, Hall Director, Area Coordinator, and professors to ascertain the students' whereabouts. If the student has not been seen or contacted, the Davenport Police will be notified. If the student is under age 18, the University will notify the Parent or Guardian.

6. Crime Log

The University Crime Log is maintained and available for review during normal business hours in the Security Office. Please contact 563-333-6260 to review the crime log. The crime log contains only general information such as: the nature of the crime, date and time, and general location if known. No personal information is included in the crime log in order to protect the confidentiality of those involved.

7. Timely Notice

The University will notify the campus community with a Timely Notice when it determines a violent or serious crime, as defined under Clery, has occurred and it is reasonable to believe the crime is likely to pose a reoccurring risk to members of the campus community. The intent of this notice is to provide information that promotes safety and allows individuals to protect themselves. When available and reasonable, the notice will contain the general location, type of incident, and time of incident. The notice will not include the name of any victim or witness. The University will issue the notice as soon after the incident as is reasonable. The notice may be delayed at the request of law enforcement so as not to jeopardize an on-going investigation. The determination to issue a notice is the responsibility of Security Department, Dean of Students, and Communication and Marketing. The notice will be distributed to members of the campus community using flyers, campus email, websites, and/or text messages as necessary.

8. Emergency Response/Notification

St. Ambrose University has partnered with LiveSafe to provide emergency alerts to employees, students, and parents. This systems allows the University to provide immediate alerts when there is a need to close any or all campus locations listed in this report, or when there is reason to believe that the campus community members need to take immediate action in order to protect themselves or their belongings.

The University will issue these alerts without delay unless the notification, within reason, will compromise efforts to assist victims, contain or respond to threats. As in the case of a timely notice, alerts will be the responsibility of the Student Affairs division, in conjunction with the Security Department and Dean of Students office. Additional information about emergencies that do not require immediate action will be delivered to the campus using the timely notice procedures (see above). The current LiveSafe emergency notification systems provide options for receiving an alert via text message on mobile phone, by email, or both. LiveSafe alerts are an opt-out procedure. To manually sign up for emergency notifications complete the form at www.sau.edu/alerts. The University will test the alert systems annually by sending a notification to all enrolled students and employees.

The University encourages all campus community members to be familiar with the following to assist in response to an emergency:

Fires in campus buildings: Every student, faculty and staff member should know the location of the nearest fire exit and firefighting equipment. In case of fire, the following recommendations will help ensure safe and efficient evacuation:

1. Isolate fire by closing any doors
2. Pull nearest fire alarm
3. Evacuate building immediately and stay at least 75 feet away
4. Follow all staff instructions
5. Call to report fire

If the door is too hot to touch:

1. Do not try to open door, remain in the room
2. Wedge clothes under door to keep smoke out

3. Open window and wave or call for attention
4. Stay low, breath fresh air near window
5. If possible, dial 911 and report situation and location

If the door is cool and hallway clear:

1. Exit via nearest stairwell
2. Close all doors as you leave
3. If there is heavy smoke in a stairwell, go back and try another exit
4. If all exits are blocked, go back to you room, close the door and signal for help

Severe Weather: In the event of severe weather, tune in to local radio or television stations to monitor the severity. Personnel permitting, Campus Security will work with Residence Life to notify persons in the event of a tornado warning. Upon tornado warning, take steps to minimize potential damage and follow instructions from University officials and emergency personnel. The safest locations include, ground floor, basements, rooms without windows, hallways, or bathrooms. For additional protection, get under a piece of sturdy furniture such as a workbench, desk or heavy table. Remain in protected area until the warning has been canceled.

Flooding on Campus: Flooding on campus is generally small scale and will not require evacuation. Campus Security will monitor the situation and communicate with campus as needed. During severe weather please monitor the situation on local radio or television stations. Please follow instructions of staff and emergency personnel.

If you have to be out during heavy rain:

1. Avoid flood waters as these may be contaminated with chemicals or sewage
2. Do not walk through moving water, 6 inches of moving water can make you fall
3. Use a stick to check the firmness of the ground in front of you

If you are driving:

1. Do not drive into flooded areas
2. If floodwaters rise around your car, abandon the car and move to higher ground
 3. Possible loss of control and stalling in 6 inches of water
 4. Potential of floating vehicle in a foot of water
5. Rushing water at two feet can carry away most vehicles, including SUVs

Acts of violence on campus: Please be alert to your surroundings and immediately report any suspicious activity or persons to Campus Security. If you believe you have heard the sounds of weapons firing in your building, go into a room and lock the door. Stay away from windows and keep low to the ground. Attempting to evacuate under these conditions is more likely to bring you into harm's way. In the event of a shooting, the Security Department will work closely with the Davenport Police Department to isolate and resolve the situation. The DPD will determine the best time and routes for evacuation. Campus Security will work as quickly as possible to lock the doors into all buildings and communicate with the campus community.

Weapons of Mass Destruction: In the event that a threat of large-scale destruction, such as a bomb threat, is made to the campus community, the Security Department will work with the Davenport Police and Fire Departments to evaluate the threat and respond appropriately. This response may or may not include evacuation and/or notification.

9. Crime Prevention and Security Programs

The University regularly provides information through student, staff, and faculty handbooks and programming at student orientations, new faculty and staff orientations, and new student seminars. The Dean of Students, and Departments of Security, Residence Life, Counseling, Health Services, Student Activities, and Human Resources offer programs each semester to raise security consciousness and safety awareness for members of the campus community. Programs include general safety and risk reduction, personal protection, Rape Aggression Defense woman's self-defense, travel safety, building

security, alcohol and drug awareness, workplace violence, and emergency awareness. Security information and policies are also reviewed at floor meetings each semester and at new employee orientation, and presented annually or upon request for each campus location. The Security Department also offers a 24 hour walking escort service from any on campus location to any other on campus location to ensure safety. Groups interested in hosting a program should contact the Security Director at 563-333-6260. Programs listed below provide materials and information on emergency response and awareness, and crime prevention.

Personal Security Tips: The Security Department feels a strong responsibility to inform everyone of steps they can take to reduce the risk of fear of crime and the likelihood of crime.

To reduce the risk of crime:

1. Lock rooms, offices, and cars when you leave, even for a few minutes
2. Do not leave belongings unattended in public areas
3. Keep first floor windows locked and curtains closed when you are not there
4. Travel in groups of 2+ for safety in numbers, especially after dark
5. Call Security for an escort on campus 24/7
6. Be aware and alert to surroundings
7. Avoid potentially dangerous situations, locations, and/or persons
8. Report any suspicious activity or persons to the Security Department as soon as possible
9. Participate in campus safety and emergency awareness programs
10. Follow University policy for emergency procedures and security measures

Campus Security Educational Programming for 2019 - 2020 Procedures

First year students participate in New Student Seminars (NSS) annually with sessions that provide an overview of Security services and how to access them, how to recognize signs of potential abusive behaviors, understanding consent and sexual violence on the college campus, how to report broken lights or maintenance problems, and the ability to use bystander intervention to prevent sexual violence. Generalized safety tips are also provided. There are approximately 18 students per NSS session.

First Year Orientation and Transfer Student Orientation provides basic crime prevention tips, awareness about sexual assault, and alcohol abuse and misuse, presented by Student Life.

Health Sciences Orientation introduces students to campus alert systems, and the need to make responsible choices regarding alcohol consumption and sexual activity.

Student Staff training

Security Student Officers are provided with information on how to activate emergency response procedures and how to respond to reports of crime, including training in how to talk with sexual assault survivors.

Resident Advisors participate in Behind Closed Doors Program, which provides RAs with scenario based training on responding to policy violations, medical and mental health emergencies, including sexual assault. They are also provided with training on how to report damage to their floors and how to build active communities where bystander intervention is encouraged.

New Student Seminar instructors and faculty are introduced to the services and basic crime prevention strategies to share with students in their class.

Sexual Violence Prevention Programs

Annual first year students are required to complete the Get Inclusive on-line training module regarding sexual harassment, sexual violence, and the use of alcohol prior to their arrival on campus.

Rape Aggression Defense Course, KIN 125 (8 week class in the fall and spring semesters)

Students are presented with crime prevention strategies for a number of environments, available resources to help with recovery from a sexual assault, and self-defense tactics designed to release an attacker's hold.

Green Dot Bystander Intervention training program, approximately 470 students.

"Take Two", a theatrical play addressing alcohol consumption, consent, sexual assault on our campus, and corresponding policies, presented during First Year Welcome Week with required attendance by all first year students.

Get Inclusive training for faculty and staff with information on Title IX and VAWA crimes, campus resources, and reporting requirements.

Sexual Assault Awareness Month including the It's On Us campaign, Walk a Mile in Her Shoes, and Take Back the Night.

10. Alcohol Policy

As an institution of higher education, St. Ambrose University is committed to the education of the whole person, both in and out of the classroom. The University recognizing the prominence of alcohol use and abuse in our society, and believes that alcohol abuse by college age students is counterproductive to the pursuit of academic excellence. To be most effective, we believe it is critical to establish an environment that allows for this topic to be discussed freely, and we deem education of our students on these issues to be of paramount importance.

Medical Amnesty

St. Ambrose University seeks to encourage and sustain an academic environment that both respects individual freedom and promotes the health, safety and welfare of all community members. St. Ambrose strongly encourages students to call Campus Security (x6104 or 911 from campus phones) for medical assistance for those who are dangerously under the influence of drugs or alcohol. No student seeking medical treatment for the effects of drug or alcohol use will be subject to University discipline for violating the St. Ambrose Code of Conduct as it relates to alcohol and drug use. Should behavior be deemed to violate the code of conduct, emphasis will be placed on affirming individual and collective student well-being first and foremost. However, students may be held accountable and responsible for acts committed while intoxicated as intoxication will not be viewed as an acceptable excuse to alleviate individuals of responsibility or accountability for a policy violation. Medical amnesty will be granted to both the intoxicated student and to the student(s) seeking medical assistance for the intoxicated student; educational interventions or discussions may be included in the response.

Alcohol Guidelines

1. Students are expected to encourage responsible drinking behavior by those individuals who choose to consume alcohol and to respect the choices of individuals who choose not to consume alcohol.
2. Consumption by, supplying and/or selling alcohol to a person under the age of 21 is illegal in the State of Iowa and a violation of University policy.
3. Violations of the Alcohol Policy are cumulative through a student's career.
4. No alcohol or alcohol containers (including empty containers) are allowed in traditional student residential areas (Bechtel, Cosgrove, Davis, Hayes, Franklin, North traditional suites, and Rohlman Halls).

- All students present, regardless of age, will be held in violation of the Alcohol Policy when alcohol or alcohol containers are found in a room or house and/or consumed in residential areas.
5. In a “preferred” housing setting, when a person underage is found consuming alcohol, the host(s) and underage person(s) found to be consuming alcohol may be held in violation of the Alcohol Policy.
 6. No one may possess or consume alcoholic beverages in public areas of campus. Public areas include all locations other than students’ rooms, “preferred” apartments in Tiedemann, Hagen, houses, North Hall apartments, or townhouses.
 7. When a policy violation is confronted on campus property or in university housing, university staff will instruct hosts and/or guests to properly dispose of all alcohol and alcohol containers that may be accessible at the location of the policy violation.
 8. Kegs, pony kegs, or other common sources of alcohol, will not be permitted in University student housing. These items will be confiscated and not returned.
 9. Due to the nature of their use and the reality that their presence encourages overuse and/or parties, bars are not allowed in residential facilities.
 10. Alcohol may not be given as a prize or award.
 11. Competitive drinking games (any type of game that can reasonably be assumed is for the purpose of alcohol consumption) and equipment (i.e. beer pong tables, shot roulette/checkers/chess, beer funnels, etc.) are prohibited. Equipment will be confiscated and may not be returned.
 12. No advertisements that promote alcohol consumption may be printed in student publications or posted on campus unless the event is sponsored and approved by the University.
 13. Names and logos of alcohol distributors, brewers and distillers may not appear on the printed programs, schedules or posters of athletic teams or student organizations.
 14. Posters, containers and other items that refer to alcohol may not be displayed in areas of student residences visible to the public. These areas include windows, outer doors and porches. Failure to remove these items from public view may result in disciplinary action.

11. Drug Policy

St. Ambrose University enforces drug policies consistent with state and federal statutes and has declared a drug-free workplace at all locations at which the University conducts business. Students, faculty, and staff are prohibited from the use, possession, manufacturing, sale, or distribution of any illegal controlled substances. The use and possession of drug paraphernalia, including but not limited to, blow tubes, rolling paper, pipes, etc., is also prohibited.

Iowa State law considers the manufacture, delivery, or possession of illegal drugs to be a class “B” felony, punishable by confinement of up to fifty years and fines up to \$1 million. Please see the following link for full details: www.legis.state.ia.us/IACODE/1995/124/401.

Federal law (specifically the Controlled Substances Act passed in 1970) likewise prohibits the manufacture, distribution and possession of controlled substances. Please see the following link for full detail on the limitations and sanctions for violation of this act:

nationalsubstanceabuseindex.org/act1970.htm.

12. Drug/Alcohol Programs

Alcohol and Drug Abuse Prevention Resources Substance Abuse Support Program

The Alcohol and Drug Assistance Program (ADAP) helps students whose alcohol or drug dependence interferes with their academic or social success. The Director of Counseling serves as the ADAP coordinator. This person uses all available community resources to restore the health and effectiveness of these students. Procedures include:

1. Self-Referral. Students who want help should call the Counseling Center and speak to a counselor. Confidentiality is maintained at all times. The counselor will evaluate the information presented and suggest available community resources. Per client approval, the counselor will remain in contact with

the treatment facility and student until he/she can function successfully. The counselor will maintain confidentiality unless the student requests in writing that someone else be informed of the situation.

2. Faculty/Staff/Peer Referral. If a student's course attendance, performance or a particular incident indicates the student has an alcohol or drug problem, the faculty/staff should first tell the student he/she believes a problem exists and suggest the student contact the Director of Counseling. With the student's permission, the coordinator will advise the faculty/staff of any further action that may be helpful. The student may choose alternative programs for assistance, aware that performance and behavior must improve. All information pertaining to the student's referral and information provided by the coordinator to the faculty/staff will be held in strict confidence.

Educational Programs

St. Ambrose University recognizes the need and desire for continuous education in regards to alcohol use and abuse. As a result, new students are expected to complete Get Inclusive on-line training modules, alcohol and sexual assault education tools, to provide facts, awareness and guidance critical to making decisions of whether and how to use alcohol. These topics are also addressed during summer orientation programs, leadership presentations, New Student Seminars, and residential life programming. The University provides alcohol free events through LateNight@SAU, a series occurring on weekends from 10pm-2am.

The University conduct review process includes, educational sanctioning for violations involving the alcohol and/or drug policy. These include, but are not limited to, reflection papers, seminars, attending educational events, research, and helping with alcohol/drug programming.

13. Tobacco-Free Environment

In compliance with Iowa State Law (Iowa Code Chapter 142D), the use, sale, or distribution of any form of tobacco is prohibited in or on any property owned by St. Ambrose University. This includes, but is not limited to, the use of any form of tobacco, or tobacco-like products (electronic or e-cigarettes).

14. Weapons Policy

The University prohibits the possession or use of weapons or explosives on University property and at all University sponsored events. Weapon include, but are not limited to, knives, guns, soft pellet guns, sling shots, swords, martial arts weapons or any items defined by the Director of Security as such. "Look-alike" or non-functional weapons are also prohibited. Explosive devices or materials include, but are not limited to, hazardous and flammable materials such as dynamite, fireworks, and any improvised explosive devices.

15. Sex Offender Registry

A registry of sex offenders who have been determined to be of high or moderate likelihood to re-offend, according to the State of Iowa, is located at: www.iowasexoffenders.com. More information can be obtained from the Davenport Police Department (563-326-7979) or Scott County Sheriff's Office (563-326-8625).

16. Sexual Violence Policy and Procedures

The University strives to create a campus community free of sexually intimidating or violent circumstances. St. Ambrose University strictly prohibits and will not tolerate any act of sexual violence. The University will treat sexual violence survivors and the accused offenders with respect and fairness. Information on sexual violence is provided in the Student, Staff, and Faculty Handbooks. The full policy regarding Title IX, Equal Opportunity, Harassment and Nondiscrimination can be found on the SAU website at [www.sau.edu/Title IX Compliance](http://www.sau.edu/Title_IX_Compliance).

Sexual Violence Definitions (see policy for full details under Iowa law NOTE Federal Title IX definitions changed as of August 14th 2020.)

Sexual Violence: Any sexual contact done by force, threat or force, or without the consent of the victim. This includes sexual contact while the victim is under the influence of a drug-induced sleep,

unconscious, lacks the mental capacity to make a rational decision, or is incapacitated. It is not necessary for the victim to have physically resisted in order to establish an act of sexual violence was committed.

Domestic Violence: Any violent offense committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic violence or family violence law, or anyone else protected under domestic or family violence laws.

Dating Violence: Any violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was a relationship will be gauged by its length, type, and frequency of interaction as described by either party.

Stalking: a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety, or the safety of others, or to suffer substantial emotional distress.

Definition of Consent

Consent is an act of reason and deliberation. A person who possesses and exercises sufficient mental capacity to make an intelligent decision and voluntarily agrees to another person or persons' proposition or proposal is said to have given consent. Consent assumes a power to act and a reflective, determined, and unencumbered exertion of this power. Consent may not be given or assumed if the person making the decision is known to be or should be known to be incapacitated, has an intellectual disability which prohibits the individual from consenting, or is under the age of 18.

Reporting Sexual Violence

Any student has the option of, and is encouraged to, go to the hospital, speak with a Sexual Assault Awareness Team (SAAT) advocate, contact the Quad Cities Rape/Sexual Assault Counseling and Advocacy Program (SafePath Survivor Resources), or notify the Dean of Students, Residence Life, Counseling Center, Security Department, and/or the Davenport Police Department. University Personnel will provide assistance with this process. Reporting the sexual violence does not commit a student to filing a grievance with the University, but the University may have a duty to investigate the incident. If the student does file a grievance, the information will be kept confidential to the fullest extent permitted by law and policy, and the University will make every effort to balance privacy rights and the right to know when making the decisions about what information to release to the campus community in accordance with the Timely Notice requirements in section 7.

All reports of sexual violence, harassment, discrimination and/or retaliation should be reported to the Title IX Coordinator and/or Deputy Coordinators as follows:

Title IX Coordinator, Kevin Carlson, Director of University Compliance, 563-333-6070,
carlsonkevin@sau.edu 1st Floor Ambrose Hall

Deputy Coordinators

Student Issues, Christopher Waugh Dean of Students, 563-333-6259

Faculty and Staff Issues, Audrey Blair, Director of Human Resources, 563-333-6191

Athletic Issues, Kristina Kistler, Director of Athletics, 563-333-6115

Student Disability Issues, Ryan Saddler, Director, Accessibility Resource Center, 563-333-6275

Equity Grievance Process

When sexual violence is reported, the University will follow grievance procedures and will make a determination in accordance with the Title IX, Equal Opportunity, Harassment and Nondiscrimination Policy. The procedures described below will apply to all grievances involving students, student applicants, employees, and applicants for employment. Redress and requests for responsive actions for grievances brought involving non-members of the campus community are also covered by these procedures.

1. Equity Grievance Panel (EGP): Members of the EGP and a description of the panel can be found at [www.sau.edu/Equity Grievance Panel](http://www.sau.edu/Equity_Grievance_Panel). Members of the EGP are trained in all

- aspects of the grievance process, and can serve in mediation or conflict resolution, an advisor to those involved in grievances, on hearing panels, or on appeal panels.
2. Filing a Grievance: Any student, student applicant, employee, applicant for employment, guest or visitor, or member of the campus community can report an incident to a University official or file a grievance. The University website for sexual violence awareness ([www.sau.edu/Sexual Violence Awareness and Prevention](http://www.sau.edu/Sexual_Violence_Awareness_and_Prevention)) contains details for filing a grievance and what to do if a grievance has been filed against you. In addition, a reporting form can be obtained at [www.sau.edu/Title IX Compliance](http://www.sau.edu/Title_IX_Compliance). This is one way to make a report of alleged discrimination, harassment, sexual violence, and/or retaliation. Members of the campus community are encouraged to report incidents of sexual violence to the Security Department, Dean of Students, Title IX Coordinator or Deputy Coordinators. All initial contacts will be treated with maximum possible privacy, specific information on any report received by any party will be reported on a need to know basis subject to the University's obligation to redress violations and conduct an investigation.
 3. Grievance Intake: Following receipt of notice of a grievance, the appropriate party will provide the reporting party with necessary resources and information about the grievance process. Within approximately five business days, an initial determination is made whether a policy violation may have occurred and/or whether conflict resolution might be appropriate. If it is determined that the grievance does not appear to allege a policy violation, or if conflict resolution is desired by the reporting party and appears to be appropriate, then the grievance does not proceed to investigation. A full investigation will be pursued if it is determined that there is evidence of a pattern of misconduct or a perceived threat of further harm to the University campus community.
 4. Investigation: The University aims to complete all investigations within a 60 business day time period, which can be extended as necessary for appropriate cause with notice to the parties. The University reserves the right to utilize 1st person and 2nd person accounts as well as reports from 3rd parties and parents as sufficient evidence to begin an investigation. Using 2nd person and statements from third parties may hinder the ability of the University to arrive at the substantive grounds needed in the resolution of incidents. The institution also reserves the right to search any property brought onto University grounds if there is a suspicion that the property contains material prohibited by University policy, or contains items that may be used to violate University policy. This includes but is not limited to, backpacks, purses, handbags and vehicles. An investigation will generally consist of interviewing known involved parties and gathering physical evidence. Whenever possible and practical, written or recorded narratives will be gathered from involved parties. The investigator assigned will provide regular updates on the status and timeline to the complainant(s), victim(s) and respondent(s). Once the allegation has been investigated the University will respond and attempt to resolve the situation. In cases where the complainant requests to maintain their confidentiality from the respondent or where the complainant requests that an investigation or process not be pursued the University staff will make every effort to comply with complainants requests where such actions do not reasonably place others in jeopardy or jeopardize safety of the campus community. The University will consider the reporting party's age, seriousness of the alleged incident, whether there have been other similar complaints about the respondent, and whether the respondent's rights to receive information about the complainant.
 5. Grievance Resolutions: During, or upon the completion of the investigation, University officials will make a decision on whether there is reasonable cause to proceed with the grievance. If it is decided that no policy violation has occurred, or that the preponderance

of evidence does not support a finding of a policy violation, then the process will end. This decision lies in the discretion of the Title IX Coordinator and Deputy Coordinators. If there is reasonable cause, or if there is a preponderance of evidence of a policy violation, then the grievance will proceed with either conflict resolution, a resolution without a hearing, or a formal hearing.

- a. Conflict Resolution is often used for less serious, yet inappropriate behaviors and is encouraged as an alternative for the formal hearing process to resolve conflicts. Sanctions are not possible as the result of a conflict resolution process, though the parties may agree to appropriate remedies. Conflict Resolution will not be used to address grievances of sexual violent behavior. It is not necessary to pursue conflict resolution first in order to make a formal EGP grievance, and anyone participating in conflict resolution can stop the process at any time and request a formal hearing.
- b. Resolution without a hearing can be pursued for any behavior of sexual misconduct. Once the responding party has been provided a written notification of a grievance, the responding party may choose to admit responsibility for all or part of the alleged incident. For admitted violations, the EGP will recommend an appropriate sanction or responsive action and will implement it, and act promptly and effectively to remedy the effects of the admitted conduct upon the victim and community.
- c. Formal hearings will be initiated for any grievances that are not appropriate for conflict resolution and which are not resolved without a hearing.

6. Formal EGP Hearing: EGP Hearing will be convened, usually within two weeks of the completion of the investigation, and will be conducted in private. At least one week prior to the hearing a letter of notification of alleged policy violation will be sent to the parties with details of the alleged policy violation and the process and procedures for the formal hearing.

At least two business days prior to the hearing, parties will be given a list of names of witnesses the University intends to call, all pertinent documentary evidence, any written findings from the investigation, and the names of each of the EGP panel members. All parties will have ample opportunity to present facts and arguments in full and question all present witnesses during the hearing, though formal cross-examination is not used between parties. Once the procedures are explained and the participants are introduced, the investigator will present the report of the investigation and be subject to questioning by the parties and the EGP. The findings of the investigation are not binding on the panel. The EGP will then permit questioning of and by the parties, and of any present witnesses. Formal rules of evidence will not apply. Any evidence that the panel believes is relevant and credible may be considered, including history and pattern evidence. No one will present information or raise questions concerning incidents not directly related to the possible violation, unless showing a pattern, or the sexual history of or the character of the victim. There will be no observers in the hearing, all persons present at any time during the hearing are expected to maintain the privacy of the proceedings. The panel does not hear from character witnesses, but will accept up to two letters supporting the character of the parties. Upon conclusion of the hearing, the EGP will deliberate in closed session. The panel will base its determination on a preponderance of the evidence (i.e., whether it is more likely than not). If the responding party is found responsible by a majority of the panel, the panel will recommend appropriate sanctions and prepare a written deliberation report detailing the findings. Notification of final determination will be simultaneously delivered, in writing, to both parties within 2-3 business days after the conclusion of the hearing.

- a. Statement of the Rights of the Party bringing the Grievance

- i. To be treated with respect by University officials
- ii. To take advantage of campus support resources
- iii. To experience a safe living, educational, and work environment
 - iv. To have an advisor during this process
- v. To refuse to have an allegation resolved through conflict resolution
 - vi. To be free from retaliation
- vii. To have grievances heard in substantial accordance with these procedures
- viii. To full participation of the injured party in any EGP process
- ix. To be informed in writing of the outcome of the grievance, sanctions, where permissible, and the rationale for the outcome, where permissible
 - b. Statement of the Rights of the Responding Party
 - i. To be treated with respect by University officials
 - ii. To take advantage of campus support resources
 - iii. To have an advisor during this process
 - iv. To refuse to have an allegation resolved through conflict resolution
 - v. To have grievance heard in substantial accordance with these procedures
 - vi. To be informed of the outcome of the grievance, and the rationale for the outcome, in writing

Potential Remedies: If, in the judgment of University officials, the safety or well-being of any member(s) of the campus community may be jeopardized by the presence of the accused individual on campus, or the ongoing activity of a student organization, interim remedies may be provided to address the short-term effects of the alleged incident. The remedies may include, but are not limited to, referral to counseling and health services, referral to the Employee Assistance Program, education to the community, altering housing accommodations, altering work arrangements, providing campus escorts, implementing contact limitations, offering adjustments to academic deadlines, and course schedules. The University may make an interim suspension of a student, employee, or organization pending the completion of the investigation and review process.

Potential Sanctions

Possible sanctions for sexual violence and other sexual misconduct may include, but are not limited to, restitution, probation, suspension, or expulsion. The following is an illustrative, not exhaustive, list of sanctions that may be imposed upon students or organizations:

1. **Warning:** A formal statement that the behavior was unacceptable and a warning that further infractions of any University policy, procedure, or directive will result in more severe sanctions/responsive action.
2. **Probation:** A written reprimand for violation of University policy and providing more severe disciplinary sanctions in the event that the student or organization is found in violation of any University policy, procedure, or directive within a specified period of time. Terms of the probation will be specified and may include denial of specified University privileges, exclusion from co-curricular activities, no-contact orders, and/or other measures deemed appropriate.
3. **Suspension:** Termination of student status for a definite period of time, and/or until specific criteria are met. Students who return from suspension are automatically placed on probation through the remainder of their tenure at the University. This sanction will be noted on the student's official transcript.
4. **Expulsion:** Permanent termination of student status, revocation of rights to be on campus for any reason or attend University sponsored events. This sanction will be noted on the student's official transcript.

5. Withholding Diploma: The University may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities if the student has a grievance pending or as a sanction if the student is found responsible for an alleged violation.
6. Revocation of Degree: The University reserves the right to revoke a degree awarded from the University for fraud, misrepresentation or other violation of University policies, procedures, or directives in obtaining the degree, or for other serious violations committed by a student prior to graduation.
7. Organizational Sanctions: Deactivation, de-recognition, loss of all privileges (including University registration), for a specified period of time.
8. Faculty/Staff Sanctions: Potential responsive actions for an employee who has violated University policy include a warning, required counseling, demotion, suspension with pay, suspension without pay, and immediate termination of employment. The University will follow all other requirements for imposing sanctions based on the appropriate handbook.
9. Other Sanctions: In addition to, or in place of the above sanctions, the University may assign any other sanctions under the appropriate handbook, including but not limited to:
 - a. Recommitment letter created by the accused outlining how they will learn from the experience and how they understand their responsibility to themselves and the community
 - b. Restorative Community Service to be completed without pay, after which, the student will reflect on the learning experience gained from service and share this with the administration
 - c. Educational Sanction such as an exercise or experience designed to resolve a policy violation and/or to foster greater reflection or insight so that behavior of concern is improved and not repeated
 - d. Parental Notification in the event that a students' health, safety, or general well-being becomes of concern; each incident will be evaluated in accordance with FERPA guidelines
 - e. Coach Notification for any athlete who is suspected of violating University Policy
 - f. Mandated Class attendance and responsibility for any fees at a specific class that has a direct impact on the behavior being addressed
 - g. Referral for counseling in which a student must schedule and attend sessions with a University Counselor
 - h. Restitution or reimbursement for damage to, or misappropriation of, the property of expenses of the University
 - i. Loss of Parking privileges or to operate a motor vehicle on campus property
 - j. Restrictions or Orders of No Contact limiting contact with specific individuals or groups, or limiting the ability to be in certain locations on campus; may include limitations on verbal, written, electronic, or any other form of communication
 - k. Deferred loss of privileges during a designated time period, such as hosting guests or gatherings or events
 - l. Deferred loss of housing during a designated time period, during which there will be an immediate loss of University housing privileges
 - m. Loss of Privileges may include hosting guests, alcohol privileges, facility access, or other privileges where appropriate
 - n. Relocation of living space where students may be moved to a different residential facility, floor, or room

- o. Removal from housing is a full loss of privilege to live in University housing for a specified period of time
- p. Deferred Suspension for a designated time period during which any subsequent violation of policy will result in immediate suspension
- q. Fines or monetary sanctions that depend upon the offense; may be determined by the value of restorative service at a rate comparable to the Iowa State minimum wage for service hours

Appeal Process

All requests for appeal considerations must be submitted in writing to the EGP within three business days of the delivery of the written finding of the EGP. Any party may appeal, but appeals are limited to the following:

1. A procedural error or omission occurred that significantly impacted the outcome of the hearing (substantiated bias, material deviation from established procedures)
2. To consider new evidence, unknown or unavailable during the original hearing or investigation, that could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included.
3. The sanctions imposed are substantially disproportionate to the severity of the violation.

A three-member panel of the EGP, not previously involved in the grievance, will consider all appeal requests. The original finding and sanction/responsive actions will stand if the appeal is not timely or is not based on the grounds listed above, and such a decision is final. When any party request an appeal, the other parties will be simultaneously notified and joined in the appeal. The party requesting appeal must show that the grounds for an appeal request have been met, and the other party may show the grounds have not been met, or that additional grounds are not met. The original finding and sanction are presumed to have been decided reasonably and appropriately. Once an appeal is decided, the outcome is final, further appeals are not permitted.

Retaliation

Retaliation is an adverse action taken against a person because of their participation in a protected activity. Retaliation against an individual for reporting an act of sexual violence or participating in the investigation or grievance process is a serious violation of University Policy and will not be tolerated.

17. Sexual Violence Resources and Educational Programs

Rights of Students involved in Incidents of Alleged Sexual Violence

1. A student subject to sexual violence is encouraged to report it to the Title IX Coordinator, Deputy Coordinators, or Campus Security. (see resources below for contact info)
2. Every report of sexual violence will be taken seriously and prompt action will be taken as appropriate. Students who are survivors of sexual violence have the option of notifying campus security and/or the Davenport Police Department. University officials will assist with this process.
3. When appropriate, the University will issue a campus alert or timely notice to campus if the incident reported indicates on on-going risk to the campus community. Any release of information will protect the identity of the victim and witnesses.
4. Supporting students involved in allegations of sexual violence is of primary consideration, as are exploring options and protecting the rights of those involved, including the right to privacy, as provided by law and policy and to determine what options to pursue.
5. The University will do everything reasonably possible to provide a climate that is sensitive, respectful, and supportive of individual needs.

6. During the grievance procedure, the survivor will be free from any suggestion that she/he is responsible or was “contributorily negligent” or assumed the risk of being assaulted. This right cannot be construed to limit such claims in any criminal or civil action against the University.
7. During a grievance procedure, students will have access to information as outlined in the above listed policy.
8. Involved students will have access to existing campus counseling and support services.
9. If reasonably available, academic and living arrangements may be changed upon student request, and no contact directives between involved parties may be issued, regardless of whether the incident has been reported or a grievance has been filed. See Resources listed below for more information.

Safety Options

Procedures Victims Should Follow

Many victims do not know where to turn for help or what steps to take after sexual violence has occurred. Although choices about options rest solely with the affected student, the University encourages students to take the follow steps:

1. Get to a safe place as soon as possible.
2. Contact someone you trust, such as a friend, RA, Student Services staff member, Counseling Services, SAAT member, Health Services, Security Department, or the Davenport Police Department. The important thing is to seek out someone you trust who knows how to help.
3. Victims of sexual violence are strongly encouraged to seek immediate medical attention, available 24 hours at Genesis West or Genesis East Hospitals (563-421-1000), or another medical facility. Costs for providing and administering the rape kit are incurred by the Iowa Department of Public Health.
4. If at all possible, do not change clothes, shower, bathe, douche or urinate. Testing is still possible even after you have taken these steps; for preservation of evidence, it is best to seek medical treatment as soon as possible. Emergency room personnel are trained to check for injuries, as well as collect physical evidence. It is important to preserve evidence as it may be necessary for proof of criminal sexual assault should you decide to pursue charges through the Police Department. Please be aware that hospital personnel are obligated to contact both the police and the Quad Cities Rape/Sexual Assault Counseling and Advocacy Program (SafePath Survivor Resources). Hospital policy may also dictate that it contact the University with unidentifiable statistical reporting information. Although not obligated to do so, victims of sexual violence are highly encouraged to take advantage of the R/SACAP services to help understand options for off-campus proceedings and to receive counseling specific to your needs. There is no charge for R/SACAP services, which are strictly confidential.
5. You may choose, immediately or later, to be put into contact with an advocate of the University SAAT. The advocate’s role is to listen to you and support you while you explore your options regarding medical treatment, counseling resources, reporting, law enforcement involvement, judicial process, and the University process. SAAT advocates are not counselors, rather they serve as on-campus support to help you understand your options and stay with you throughout the process.

If someone reports an incident of Sexual Violence to you

Be supportive. Do not blame the victim or offer suggestions as to what could have been done to prevent the assault. Remember, the victim did not ask to be assaulted. Make certain the victim is in a safe place, or assist in getting them to a safe place. Listen and respond to the victim’s needs, not what you think the victim needs. Support the victim in getting medical attention and calling for assistance,

offer to make phone calls. Offer to drive the victim to the hospital, police station, or rape crisis center. If you are comfortable doing so, offer to stay with the victim at the hospital or police station to provide support.

Resources

Remember, you are not alone. The following services can provide you with the assistance and support your needs:

Office/Agency	Confidential Resources and University Reporting Duties	Options/Services Available
<p>Counseling Center 563-333-6423 2nd Floor, Rogalski Center Opened M-Thursday 8a-8p and Friday 8a-4:30p. Can request Counseling after hours via Residence Life or Security</p>	<p>Confidential Services/No Reporting Duties to the University</p>	<p>Assistance with No Contact Order, Academic/Housing/Work Changes if reasonably available.</p> <p>Provides FREE counseling and advocacy services to students involved in incidents of sexual violence.</p>
<p>Campus Clergy Fr. Ross Epping 563-333-6132 Lower Level, Christ the King Chapel Open M-F 8a-4:30p</p>	<p>Confidential Services/No Reporting Duties to the University</p>	<p>Assistance with No Contact Order, Academic/Housing/Work Changes if reasonably available.</p> <p>Provides FREE ministry and advocacy services to students involved in incidents of sexual violence.</p>
<p>Health Services Nurse Nancy Hines 563-333-6423 2nd Floor Rogalski Center Open M-F 8a-4:30p</p>	<p>Confidential Services/No Reporting Duties to the University</p>	<p>Provide resources for STD and pregnancy testing, health assessment, and referrals to confidential off site resources for medical care and follow up. Work with counseling services to assist students with the available options.</p>
<p>Safe Path Survivor Resources 24hr crisis line: 1-866-921- 3354 Walk in Crisis Appt's available M-F 8:30am – 5pm at 2800 Eastern Avenue Davenport, IA</p>	<p>Confidential/No Duty to Report Information to University</p>	<p>Off campus resource that provides medical/legal advocacy and counseling services to victims of sexual violence.</p>
<p>SAU SAAT Team, Student Advocates Request a Student Advocate through Residence Life or Security or at saat@sau.edu</p>	<p>Confidential-Reports to the Counseling Center for assistance and support.</p>	<p>Student Advocates trained in victim impact, response, and our internal policies and procedures. Provide aid to victims of sexual violence and assess all of the options available to them. Call 24hr crisis line.</p>

<p>Security Department 563-333-6104 2nd Floor, Rogalski Center Open 24 hours a day, 7 days a week</p>	<p>Duty to Report and Investigate</p> <p>Security must investigate all reports of sexual violence and may have the obligation to report crime statistics and/or timely notices to the University.</p>	<p>Security can assist students who wish to file a police report.</p> <p>Security can provide students with options of No Contact Order, Academic/Housing/Work Changes, conducting a formal investigation.</p>
<p>Dean of Students Title IX Deputy Coordinator Christopher Waugh 563-333-6258 2nd Floor Rogalski Center Open M-F 8a-4:30p</p>	<p>Duty to Report/Investigate</p>	<p>Dean of Students has access to numerous resources for students who have experienced a crime of sexual violence. Dean of Students must report information to the Security department.</p>
<p>Title IX Coordinator Kevin Carlson (Compliance) 563-333-6070 Ambrose Hall, 1st Floor Open M-F 8a-4:30p</p>	<p>Duty to Report/Investigate</p>	<p>Oversee reporting, investigation, grievance, and sanction process.</p>
<p>Title IX Deputy Coordinators Audrey Blair (HR) 563-333-6191 Kris Kistler (Athletics) 563-333-6115 Ryan Saddler (Disabilities) 563-333-5728</p>	<p>Duty to Report/Investigate</p>	<p>Facilitate reporting, investigation, grievance, and sanction process.</p>
<p>Faculty, Staff, Coach, Advisor, Instructor, RA, or other University Official</p>	<p>Duty To Report</p>	<p>University personnel are required to report general information to the Security department for investigation.</p>

Education and Prevention Programs

The University engages students in many programs that promote awareness and prevention of rape, domestic violence, dating violence, sexual assault, and stalking. Primary sources include information in the Student Handbook, including definitions of sexual assault, recognizing signs of abuse, and bystander intervention. Written information on sexual violence is available in the Dean of Students Office, and may be periodically provided to students. Resident Advisors and Security officers regularly receive training in victim sensitivity and the University's policy and procedures in responding to reports of sexual violence. Student Affairs provides ongoing campus sexual violence awareness programs. Specifically these include programs offered to all new students and staff on bystander intervention, programs in New Student Seminar that teach recognition, avoidance and awareness of signs of sexual assault and domestic violence, along with techniques for reducing the likelihood of stalking, sexual violence, and dating violence. Annual programs are offered by Student Affairs, including a women's only Rape Aggression Defense course that is available to all students and staff. For specific program information please see Section 9, Crime Prevention and Security Programs.

18. Notice of Non-Discrimination

The University adheres to all federal and state civil rights laws banning discrimination in private institutions of higher education. The University administers its educational programs under its policy that all admissions criteria, services, programs, housing decisions, and employment decisions are determined and maintained on a basis that does not discriminate against any employee, applicant for employment, student, or applicant for admission on the basis of race, color, creed, sex, sexual orientation, gender identity, religion, military or veteran status, national origin, physical or mental disability, pregnancy, age, or any other protected category under applicable local, state, or federal law. The University reports Hate Crimes in accordance with Clery requirements. A Hate Crime is an offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. The reported bias categories include race, gender, religion, disability, sexual orientation, gender identity, ethnicity, or national origin.

19. Notice of Annual Security Report

This information is compiled annually by the Director of Security and Director of Compliance with information from campus incident reports, Faculty/Staff reports, and appropriate Police and Security Departments. The report is published on the SAU website at <http://www.sau.edu/Security/Reports.html>. To request a paper copy of this report please contact Communications and Marketing at 563-333-6295. The University shall not discharge, refuse to employ, or retaliate in any way against an employee, prospective employee, student, or prospective student for exercising his or her rights under Federal Law, including the right to register a complaint or prosecute a claim for violation of the Clery Act or Annual Fire Safety Report.

20. Annual Fire Safety Report and Statistics

The Main campus residence halls: Bechtel, Tiedemann, Hagen, Franklin, North, Rohlman, and McCarthy, and Townhouses are sprinkled buildings. Residence halls Cosgrove, Hayes, and Davis are not sprinkled buildings. All residence housing stairwells, hallways, and sleeping rooms are equipped with smoke detectors that are connected to a licensed central monitoring station immediately alerting the Fire department of any alarms. Some housing is provided in residential neighborhoods and homes. These homes have local smoke detectors in each sleeping area and are consistent with local codes and ordinances. All systems are tested annually. Fire drills are held in each residential hall and academic building (totaling 44 drills). All other campuses and buildings are designed and maintained in accordance with applicable building and construction codes. The Director of Security and/or Designee has the authority to determine whether fires on campus are incidents of arson.

To maintain a safe environment, the University has enacted the following policies:

Electrical Appliances/Devices: Students are not allowed to have halogen lamps or cooking appliances with exposed elements, such as hot plates, Pizza Pizzazz or toaster ovens, in residence halls. Microwaves over 650 watts or 0.7 cubic feet and refrigerators over 4 cubic feet are prohibited. Personal wireless internet routers are prohibited in accordance with University system and network policy. Students may not provide their own air conditioning units in their rooms, the fine is \$25 and the device will be confiscated until the end of the academic term. Students with severe medical conditions (asthma or allergies) may submit a physician's note to the Residence Hall Director for an exception. Students should not use extension cords due to their inability to protect against surges of electricity. Residential students are encouraged to use surge protector strips with a UL rating of at least 330 volts and a Joule rating of at least 200-400. Failure to do so could result in preventable damage to electronic devices. Such damage is not the responsibility of the University.

Fire Hazards: Any items that may create a safety or fire hazard, including but not limited to, halogen lamps, candles, incense, non-surge suppressed power strips and cooking equipment with exposed heating elements, are not allowed in student housing and will be confiscated. Residents using outdoor

grilling/cooking equipment must locate and use such equipment a safe distance from buildings to ensure no damage from heat, smoke or risk of fire. Electrical circuits easily be overloaded by simultaneous operation of electrical equipment. Overloaded circuits are a fire hazard. Intentional violators are subject to a \$100 worth of restorative service.

Fire Alarms: The University conducts periodic fire drills to ensure all buildings are as safe as possible.

Each alarm should be considered an actual alarm, and each student is responsible for exiting the building in a safe and orderly manner. Individuals who do not evacuate the building or cooperate during a fire alarm will be subject to disciplinary action. Such offenses also violate state law and offenders may be referred to local authorities for further action. Tampering with fire safety equipment is a serious matter and may result in a minimum of \$100 restorative service per incident plus any clean-up costs. Additionally, resident students will lose residence hall living privileges and nonresident students will be restricted from campus property.

The following are prohibited:

1. Tampering with fire equipment on campus
2. Igniting fires in or on university property
3. Calling in or setting false fire alarms on campus
4. Using potentially hazardous flammable materials
5. Misuse of emergency exits

Fires in campus buildings: Every student, faculty and staff member should know the location of the nearest fire exit and firefighting equipment. In case of fire, the following recommendations will help ensure safe and efficient evacuation:

1. Isolate fire by closing any doors
2. Pull nearest fire alarm
3. Evacuate building immediately and stay at least 75 feet away
4. Follow all staff instructions
5. Call to report fire

If the door is too hot to touch:

1. Do not try to open door, remain in the room
2. Wedge clothes under door to keep smoke out
3. Open window and wave or call for attention
4. Stay low, breath fresh air near window
5. If possible, dial 911 and report situation and location

If the door is cool and hallway clear:

1. Exit via nearest stairwell
2. Close all doors as you leave
3. If there is heavy smoke in a stairwell, go back and try another exit
4. If all exits are blocked, go back to you room, close the door and signal for help

Fire Safety Education: All Resident Assistants, Hall Directors, Student Security Officers, Lead Officers, and lab assistants receive training in recognizing and responding to fires on campus. All faculty, staff, and students receive notification with instructions on how to recognize and respond to fires on campus. Information providing education on this subject is also available in the student handbook and on the campus web site at <http://www.sau.edu/Security/Reports.html> on the Security page. All fires should be reported to the Security Department at 563-333-6104 or 911 from campus phones. The University evaluates fire safety each year and will continue to update systems to meet or exceed relevant codes.

St. Ambrose University
2022 Annual Security Report
Center for Communication and Social Development (CCSD)
1310 West Pleasant Street, Davenport, Iowa

Offense (Reported By Hierarchy)	Year	On Campus	Non-Campus	Public Property	Total	Residential Facilities
Murder/Non Negligent Manslaughter	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Negligent Manslaughter	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Sex Offenses, Forcible Rape	2022	0	0	0	0	0
	2020	0	0	0	0	0
	2019	0	0	0	0	0
Sex Offenses, Forcible Fondling	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Sex Offenses, Non Forcible Incest	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Sex Offenses, Non Forcible Statutory Rape	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Dating Violence	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Domestic Violence	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Stalking	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Robbery	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Aggravated Assault	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Burglary	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Motor Vehicle Theft	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Liquor Law Arrests	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Drug Law Arrests	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Weapons Law Arrests	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2022	0	0	0	0	0
	2021	0	0	0	0	0

	2020	0	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2022	0	0	0	0	0
	2021	0	0	0	0	0
	2020	0	0	0	0	0

2022 Fire Statistics
No fires reported for 2022

Date of Fire	Cause of Fire	Location	Number of Deaths	Number of injuries requiring medical attention	Amt. of Property Damage